

# **MARANA DOMESTIC WATER IMPROVEMENT DISTRICT**

Official Board of Directors Meeting Minutes

**December 8, 2014**

The Board of Directors of the Marana Domestic Water Improvement District met in session at the Marana Domestic Water Improvement District Office 16560 West El Tiro Road Marana, Arizona **at 4:00 P.M. on Monday, December 8, 2014**

## **1. Call to order and Pledge of Allegiance**

Mr. Sniffen called the meeting to order at 4:01 P.M.

Mr. Sniffen ask Mrs. Ball-Cummings to lead the Pledge of Allegiance.

## **2. Roll Call**

Upon roll call, those present were as follows:

Board Members Present were;

Anthony Sostarich, Chairman (via telephone)

Don Peetoom, Vice-Chairman, Absent

Michael Young

Teresa Ball-Cummings

Michael Sniffen

Staff Members present were;

System Manager, Sig Danielson

Clerk, L. Katy Walker

5 members of Public present

Recorder was found not turned on at this time.

## **3. Consent items**

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A. Approval of meeting minutes from the November 10, 2014 meeting.

Mr. Sostarich: I didn't see anything.

Mr. Sniffen: I didn't see anything.

Mr. Young: I didn't see anything.

It was moved by Mr. Sostarich, seconded by Ms. Ball-Cummings, and carried that; **the minutes of the November 10, 2014 meeting of the Marana Domestic Water Improvement District shall be approved as presented/amended.**

**4 Ayes          0 Opposed          0 Abstain          1 Absent**

#### **4. System Manager's Report**

1. We have had one (1) potentially major problem with the system since the last BOD meeting. In the 12500 block of Carbine/Derringer we had three (3) customers loose water flow due to root balls in the 4-inch main line. We were prepared to excavate and replace 160' of main line that serves these homes. We purchased the necessary pipeline and fittings to begin the replacement on December 3. On December 2, we were able to clear the root balls on all three services. The purchased parts will now be inventory for future potential problems. Note that we were low on 4-inch parts prior to this occurrence.
2. We have repaired five (5) additional service line leaks.
3. November billing included 209 late notices, which is higher than normal.
4. We did no shutoffs in November for nonpayment.

Accounts Payable	\$ 36,040.60
Capital Expenditures	\$ 0.00
Accounts Receivable	\$ 37,476.83
Balance	\$ 1,436.23

Property Tax Revenue	\$ 4,947.88
MDWID Balances Brought Forward:	
MDWID Balance at Pima County	\$109,406.88
N B of AZ Checking	\$ 10,000.00
WIFA Reserve Account	\$ 85,791.84
RD General Account	\$ 189.45
RD Reserve Account	\$ 14,741.47
RD O&M Account	\$ 9,503.57
RD Replacement Account	\$ 8,017.55
RD Bond Account	\$ 20,946.23
Bills Pending Balance	\$ 3,782.46

Mr. Danielson: That concludes the Manager's Report.

### **5. Discussion and Possible Action Concerning Financial Sub-Committee**

Mr. Danielson: The amount of property taxes that we have collected is now listed on your financial summary. The total to date is \$ . We have spent \$ on the new handheld device. One thing that needs to be discussed is if we fund the valve replacement out of the General Fund and then pay back so that we do the replacement prior to hot weather. Also, does the Board want me to do the Construction Management on the project?

### **6. Discussion and Possible Action Concerning Board of Directors Vacancy beginning January 1, 2015**

Mr. Sniffen: We need to fill the vacancy on this Board. All this needs to be discussed starting in January.

Mr. Sostarich: I am willing to be reappointed, but I am working out of town.

Mr. Young: I will stay if you want me to.

Mr. Perry: I am interested.

Mr. House: I am also interested.

Mr. Sniffen: I think that all that are interested need to write a letter to the Board identifying their desire and qualifications. We will take action in January. Katy will collect and copy the letters.

Mr. Sostarich: Seeing there seems to be much interest in filling the empty Board seat, I would recommend you do not appoint me since I am working out of town and will not be able to attend meetings in person.

## **7. Discussion and possible action concerning Board/Employee Christmas Party.**

Mr. Danielson: My wife is not available to cater this party, other arrangements will have to be made.

(Inaudible, overlapping statements)

Mr. Sniffen: Based on this discussion, what are your plans?

Mr. Danielson: Christmas Party will be December 23, 2014 at noon. MDWID staff will plan the party.

Mr. Young: Can we go ahead and have the Public Comment now?

Mr. Sniffen: Do any of the public have anything to say?

Mr. Spaulding: (Inaudible, overlapping statements)

Mr. Perry: Here to listen.

Mr. House: I have just been concerned.

Ms. Guise: No

Mr. Emholtz: None

## **8. Discussion and Possible Action Concerning going into Executive Session to discuss Personal Matters A.R.S. § 38-431 (A) (!0 to discuss Personal Matters.**

It was moved by Mr. Sniffen and seconded by Ms. Ball-Cummings that the **Board go into Executive session to Discuss Personal Matters**

**4 Ayes**

**0 Opposed**

**0 Abstain**

**1 Absent**

**9. Executive Session per A.R.S. § (A) (1) to discuss Personal Matters.**

The Board went in to Executive Session at 4:15.

**10. Discussion and Possible action concerning Personal Matters.**

Mr. Sniffen: Okay we're back in regular session. It is 4:45. We had Mr. Stu Spaulding step out while we discussed about him. I think the, if I'm not mistaken, we need to take a vote on accepting him as the new manager. Is that correct?

Ms. Ball-Cummings: That's correct.

Mr. Danielson: Correct.

Mr. Sniffen: So all those in favor of accepting Mr. Stu Spaulding

Mr. Sostarich: Wait, I vote that we

Mr. Sniffen: Hold it, time out.

Mr. Young: We have more questions for him.

Mr. Sniffen: Oh, we have more questions for him.

(Inaudible, overlapping statements)

Ms. Ball-Cummings: I was just gonna say, you can do that but you got to question first.

Mr. Sniffen: One question that came up is on the starting pay. If we gave you a starting pay of 47,500, would you be willing to, or do you have to have your Grade 2 ASAP and you said you can get that like ASAP?

Mr. Spaulding: Yes that's what Noah said, I hope during the Christmas Holidays, they get everything to me, but yes.

Mr. Sniffen: Okay, number 2 question came up is the transportation. Are you able to drive in Arizona legally?

Mr. Spaulding: Yes I am.

Mr. Sniffen: Okay and you don't have any big, any records or anything within the driving records or anything that would jack our insurances or any other things?

Mr. Spaulding: I do not, I have no driving problems or any other problems. I just finished taking the fingerprint and the F.B.I. test for

Mr. Young: Concealed weapon?

Mr. Spaulding: FEMA and if I don't get this job, I would no doubt go on a FEMA mission that they've ask me to go to because to do water for them.

Mr. Sniffen: Okay was there another question you had for him?

Mr. Young: Yeah, start you out at 47, what 5?

Ms. Ball-Cummings: 47,050.

Mr. Sniffen: 47,500.

Mr. Young: Then in July bump you up.

Ms. Ball-Cummings: After your Grade 2.

Mr. Sniffen: Well after you, your Grade 2, yes.

Mr. Danielson: After 6 months.

Mr. Sniffen: but after the 6 months in July, showing that you're able to do the job and such we could bump your pay up, would that be acceptable?

Mr. Spaulding: It would be acceptable.

Mr. Sniffen: The 47,500 would be acceptable to start up to that point?

Mr. Spaulding: Yes and I'll, I could have applied to take the test, but I didn't know whether I'd be hired so tomorrow I'll turn in the paper work to take the test and

Mr. Sniffen: Would you be willing and able to start on December 15<sup>th</sup>?

Mr. Spaulding: May I see what

Mr. Sniffen: That's Monday, next Monday, a week from today.

Mr. Spaulding: Next Monday, yes.

Mr. Sniffen: Okay, cause Sig said he had some things that he needed to take care of this week and, but if you could start next Monday, he could show you the ropes, show you what's going on, show you the office, give you, you know let you see what the key looks like to the door.

Ms. Ball-Cummings: And the alarm and all that good stuff.

Mr. Spaulding: Yes.

Mr. Young: One other question, I know it doesn't need to be done, but it does need to be done, since they set the precedent on having 1 employee drug tested, would you be willing to be drug tested?

Mr. Spaulding: Of course.

Mr. Young: Okay.

Mr. Sniffen: Okay, so that's the other one of the drug testing. So all those that questions, is there any more that we need to ask him before we vote? Any other question, Tony, or Anthony?

Mr. Sostarich: No I have no questions at this time.

Ms. Ball-Cummings: No.

Mr. Sniffen: All right, all those in favor of taking Stu Spaulding as our new manager for the water manager, say Aye.

**4 Ayes            0 Opposed            0 Abstain            1 Absent**

Mr. Sniffen: So that. Welcome aboard.

Mr. Spaulding: Thank you very much.

Mr. Sniffen: Welcome aboard, sir.

Mr. Spaulding: Thank you.

Ms. Ball-Cummings: Thank you very much.

(Inaudible, overlapping statements)

Mr. Spaulding: Thank you.

Mr. Sniffen: Do we have any other business we'd like to take care of this time?

(Inaudible, overlapping statements)

Ms. Ball-Cummings: Happy, happy, happy, happy, happy, happy.

**11. Call for Public Comment (limit 3 minutes)**

No public present at this time.

**12. Discussion and Possible action concerning Administrative Details.**

No Administrative Details

**13. Announcement of next meeting.**

**The next scheduled meeting of the Marana Domestic Water Improvement District Board of Directors shall be on Monday, January 12, 2014 at 4:00 P.M. at the District Office**

**14. Adjournment**

It was moved by Ms. Ball-Cummings; seconded by Mr. Young and carried that; **This meeting of the Board of Directors of the Marana Domestic Water Improvement District shall be adjourned at: 4:53 P.M.**

**4 Ayes**

**0 Opposed**

**0 Abstain**

**1 Absent**

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Minutes prepared by  
L. Katy Walker  
**Clerk of the Board**