

MARANA DOMESTIC WATER IMPROVEMENT DISTRICT

Official Board of Directors Meeting Minutes

February 13, 2012

The Board of Directors of the Marana Domestic Water Improvement District met in session at the Marana Domestic Water Improvement District Office 16560 West El Tiro Road Marana, Arizona **at 4:00 P.M. on Monday, February 13, 2012**

1. Call to order and Pledge of Allegiance

Chairman Mr. Sostarich called the meeting to order at 4:03 P.M.

Mr. Sostarich ask Mr. Kendrick to lead the Pledge of Allegiance.

2. Roll Call

Upon roll call, those present were as follows:

Board Members Present were;

Tony Sostarich, Chairman

Gary Kendrick, Vice-Chairman

Don Peetoom

Michael Young

Teresa Ball-Cummings, Absent (Note: arrived at 4:20 P.M.)

Staff Members present were;

System Manager, Sig Danielson

Clerk, L. Katy Walker

No members of the Public present

3. Consent items

1. Approval of meeting minutes from the October 17, 2011 meeting

It was moved by Mr. Kendrick, seconded by Mr. Sostarich and carried unanimously that; **The minutes of the October 17, 2011 meeting of the Marana Domestic Water Improvement District shall be approved as presented/amended.**

4 Ayes

0 Opposed

Approval of January 9, 2012 Meeting Minutes

4. System Manager's Report

1. Mr. Danielson reported: We've not had any major problems with the

system since the last BOD meeting. We have had 3 service line leaks over the last 10 day period. One on Volk Ave. one in the easement back here, I believe it was Flintlock, Springfield, another one over here at Puma Blacktail easements.

2. I had a meeting with Immigration and Customs Enforcement on October 28,. They have completed their review and have issued us a letter citing procedural errors for not completing the I-9 Form at the time of hire for 2 different employees.
3. October billing included 159 late notices, which is higher than average.
4. We did 4 shutoffs in October for nonpayment, which is lower than average.

Accounts Payable

\$

37,138.45

Balance

\$

5,446.38

MDWID Balances Brought Forward:

MDWID Balance at Pima County

\$

116,369.46

WIFA Reserve Account

\$

49,720.91

RD General Account

\$

314.69

RD Reserve Account

\$

14,434.55

RD O&M Account

\$

9,305.71
RD Replacement Account

\$

121.46
RD Bond Account

\$

23,592.94
Bills Pending Balance

\$

3,471.95

That concludes the Managers Report

5. Call for Public Comment (limit 3 minutes)

Public is not present.

6. **Discussion and Possible Board action to hold Executive Session Pursuant to A.R.S. § 38-431.03 A(1), A(4), and (2) to discuss personal matters, contract negotiations, and emergency response plan (also per 42 U.S.C. 300i-2)**
7. **Executive Session pursuant to A.R.S. § 38-431.03 A(1), A(4), and (2) to discuss personal matters, contract negotiations, and emergency response plan (also per 42 U.S.C. 300i-2)**
8. **Discussion and Possible Action Concerning Personal Matters**
9. **Discussion and Possible Action Concerning District Christmas Party**
10. **Discussion and possible Action concerning Emergency Response Plan**

11. **Discussion and possible action concerning WIFA grant program**
12. **Discussion and possible action concerning USDA-RD grant and loan program/application**
13. **Discussion and possible action concerning administrative details.**
14. **Announcement of the next scheduled meeting**
15. **Adjournment**

It was moved by Mr. Peetoom, seconded by Ms. Ball-Cummings and unanimously carried that; **This meeting of the Board of Directors of the Marana Domestic Water Improvement District shall be adjourned.**

The meeting was adjourned at 6:00 P.M.

Minutes prepared by
L. Katy Walker
Clerk of the Board