

1 Mr. Kendrick: Here.

2

3 Lisa Sieglaff, the Clerk of the Board was also present.

4

5 Mr. Preston: "Okay. Item 3."

6

7 **3. Discussion and possible action concerning the appointment**
8 **of an Interim System Manager**

9

10 Mr. Preston: We have in our presence Mr. Vonn Jones. He is an
11 experienced man in water systems for over 30
12 years. Mr. Jones, could I ask you to give us some
13 of your background?
14

15 Mr. Jones: I am a Grade 3 Water Operator and Grade 3
16 Distribution Operator; Grade 4 Wastewater
17 Operating for the State; I've been certified in lots of
18 different things. At one time I was a backflow
19 specialist and I set up a backflow program in a small
20 town where I was working and I've worked I guess
21 about eight years in a little town called Patagonia
22 and then I worked for several years in Nogales
23 doing some laboratory work and I did the industrial
24 waste program there for them and then I worked at
25 the State Prison for a couple of years in the water
26 and wastewater. Then I went back to Patagonia for
27 a few years but it wasn't some place I really enjoyed
28 being. And then I took this job of which is technical
29 assistance and I worked with almost all of the water
30 and wastewater systems around the State. I do a
31 lot of training. I'm certified to teach confined space
32 training at this time and I've just done a little of
33 everything in 30 years and I do a lot of training for
34 people to kind of help them into the modern era
35 where the developers are coming and taking over.
36 I've done training on how to do requests for
37 proposals and spoke on the water panel and that
38 sort of thing to help award a contract. One of the
39 people that we mostly work with is Rural
40 Development and I trained many years ago on the
41 Consumer Confidence Report that's required by

1 ADEQ and I guess I could just go on but there's a
2 lot of other areas that I've worked in and a lot of
3 training and I work closely with the Association. I
4 believe in the Rural Water Association and I think
5 you should become a member of it. Luis said they
6 would, and become active participants in some of
7 the training and then we'll offer you free Board
8 training and I think that all Boards need a little help
9 to try and get started, especially the new Members.
10 So, are there any questions?
11

12 Mr. Frazier: Before you start, if I may, for points of disclosure
13 that you all knew before, but since you mentioned
14 Patagonia I must advise the Board and you that I
15 am the Town Attorney for Patagonia and have been
16 for many years. I don't recall that your name has
17 ever come up in anything so... I just wanted to put
18 that out there. It's not a conflict in my opinion but I
19 just wanted you to know that since it came up.
20

21 Mr. Jones: The last time I worked for Patagonia was in 1988. I
22 wasn't born there.
23

24 Mr. Preston: Mr. Frazier, do you have any more to add?
25

26 Mr. Frazier: I was wondering if you have a written Resume or
27 something with your education and licenses or
28 certifications; anything like that.
29

30 Mr. Jones: Actually I do have a Resume. I assume it was given
31 to the Board?
32

33 Ms. Cummings: Yes.
34

35 Mr. Preston: Is there anybody on the Board that would like to ask
36 Mr. Jones any questions?
37

38 Mr. Castaneda: I would just like to let me colleagues know that I
39 have known Mr. Jones and I have every bit of
40 confidence in him that he would do the betterment
41 for this District. I know that we haven't talked about

1 some monetary issues with the hiring of him and I
2 don't know if that's appropriate to do here in open
3 meeting or if it could just be done afterwards.

4
5 Mr. Frazier: If you're asking me I think that you need to decide if,
6 other than administrative details, you consider
7 appointing Mr. Jones then we can work out the
8 administrative details. The Board just needs to
9 decide what is going to be done here.

10
11 Mr. Castaneda: Well, we don't have any administrative details on
12 our Agenda so it would have to be done at this point
13 in time, right? So should I make my motion so we
14 can get on to the next thing?

15
16 Mr. Frazier: If it's anything to do with a Board decision on
17 whether to appoint Mr. Jones it has to be done now,
18 yeah.

19
20 Mr. Castaneda: Okay, then in that case Mr. Chairman I'm going to
21 make the motion that we hire Mr. Jones on an
22 interim basis at this point to run our office and with
23 his certifications in mind to do so from this point on.

24
25 Mr. Preston: Do I hear a second?

26
27 Mr. Kendrick: I'll second that motion.

28
29 Mr. Preston: The motion's been made and seconded; all in
30 favor?

31
32 **AYE 5 NAY 0 ABSTENTIONS 0**

33
34 Mr. Preston: Opposed? Hearing none the motion is passed.

35
36 Mr. Castaneda: Mr. Chairman, if I may at this time – I know that Mr.
37 Jones would like us to join the Association¹ and the
38 Association is just a wonderful Association. Like he
39 said, it does offer classes to the Board so we know

¹ The Rural Water Association

1 how to conduct our business as Board Members. It
2 also has other certifications being as Tony is not a
3 certified technician yet. Rural Water Association
4 would also help us in getting him certified in the
5 near future and getting him trained properly and I
6 think I'm gong to wait to do the Association thing, if
7 we can Mr. Jones, until the Monday meeting. But I
8 would like to just get your salary out of the way right
9 at this point. Mr. Jones is asking the District, at this
10 time, to pay some of his – some of his salary for
11 being here but the Board will also have to put in our
12 contribution as our part for his services here as
13 being the interim. At this time I am going to make
14 the motion that we pay Mr. Jones \$500.00 a week
15 as the interim until we establish a permanent person
16 or, if we choose to do so down the line, keep Mr.
17 Jones. Then we will discuss his salary at that point.
18 At this time my motion is to pay Mr. Jones \$500.00
19 a week for his services.

20
21 Mr. Frazier: You mean that's in addition to what the Federal
22 government would pay him?

23
24 Mr. Castaneda: Well, we don't have anything to do with what the
25 government pays him.

26
27 Mr. Frazier: This is what the District will pay him?

28
29 Mr. Castaneda: Correct. This is the District's contribution for his
30 pay. What he does with the Federal government to
31 compensate his pay is, I believe, his business.

32
33 Mr. Frazier: I don't know. I didn't know anything about that so..

34
35 Mr. Jones: I've worked it out that I will come here four hours
36 five times a week and work with the water system.
37 And anything beyond that would be on them.

38
39 Mr. Frazier: Got you.

40

1 Mr. Castaneda: Would you like me to include that into my motion
2 Madam Clerk so you have that on the record clear?
3 My motion would be to pay Mr. Jones \$500.00 a
4 week and he would be giving us four hours a day
5 five days a week.
6
7 Ms. Cummings: Excuse me Mr. Chairman? Was that \$500.00 a
8 week for four hours a day five days a week? Am I
9 correct?
10
11 Mr. Preston: Correct.
12
13 Mr. Jones: Well actually I'll be there more than that. As soon
14 as I confirm things with my schedule that I already
15 have then I will be able to spend more time here.
16 Once I fulfill my obligations I will be able to spend a
17 little more time here but I will fulfill my obligations
18 that are on the memo. After that I will be here more
19 of the time. That's just what I can... the four hours
20 a day five days a week is what I can do that this
21 time on the Federal grant money. The rest of the
22 time I will be on my own.
23
24 Mr. Preston: Mr. Jones, would that four hours be alternated four
25 hours in the morning and the next day four hours in
26 the afternoon, or would it be all four hours in the
27 morning or all four hours in the afternoon?
28
29 Mr. Jones: It will alternate. Some days I have obligations in the
30 morning and I'll come in the afternoon and other
31 days I may have obligations in the morning and I'll
32 come in the afternoon. But as soon as I clear some
33 of these obligations I'll be here more consist.
34
35 Mr. Kendrick: Mr. Chairman I have a question.
36
37 Mr. Preston: Yes Gary?
38
39 Mr. Kendrick: You said the Federal money would be paying you
40 for the four hours a day and anything after that you
41 would do on your own?

1
2 Mr. Jones: Yes.
3
4 Mr. Kendrick: And that would mean you would be on your own but
5 that's what we're paying you the extra money for is
6 so you can stay a little longer to help out?
7
8 Mr. Castaneda: The motion's been made we need a second.
9
10 Mr. Kendrick: Then I'll second the motion.
11
12 Ms. Cummings: Mr. Chairman I have a question. Mr. Jones and my
13 other Board Members, how soon would it be
14 possible that we can get a Resume to review
15 everything?
16
17 Mr. Jones: I have it on my computer and I can e-mail it to you
18 in a couple of hours.
19
20 Ms. Cummings: Okay, I would appreciate that.
21
22 Mr. Castaneda: Mr. Chairman?
23
24 Mr. Jones: I don't remember what is the last day but it's
25 updated to my current job.
26
27 Ms. Cummings: Okay.
28
29 Mr. Castaneda: Mr. Chairman, and I also echo the sentiment of
30 Board Member Ball-Cummings, but Mr. Jones will
31 also be here on Monday so if you could may be
32 even just get it to our Clerk and fax it to our Clerk on
33 Friday and we receive it in our packet by Monday
34 and you won't have to send it to each individual and
35 mess with any time signing the contract. Each of us
36 will get it forwarded. If you could get it to our Clerk
37 she could put it in our packets and we would have
38 three days to review the Resume. That would be
39 what I'd want to do.
40

1 Mr. Jones: Well that sounds like a lot of trouble but one I get
2 everybody's e-mail I can put you in a group so I can
3 e-mail it to everybody at the same time.
4
5 Ms. Sieglaff: I don't have e-mail.
6
7 Mr. Jones: But I'll fax it to you.
8
9 Mr. Frazier: Mr. Chairman?
10
11 Mr. Preston: Yes?
12
13 Mr. Frazier: Just to be clear, the appointment is at-will so I don't
14 think if this Resume comes out and everybody says
15 well we no longer want to do this we can terminate
16 it. And also, my emphasis is that this is interim and
17 you will be posting for the permanent position that
18 you can apply for. And we do have – you said you
19 didn't have a job description?
20
21 Mr. Castaneda: There is no job description for any of our
22 employees.
23
24 Mr. Frazier: Well, we'll work on that. As long as you can cover
25 everything that's in here that would be okay.
26
27 Mr. Preston: We are going to work on by-laws and also job
28 descriptions.
29
30 Mr. Jones: Well I can help you with that. I'll get something from
31 other Districts. I'm pretty well connected to most of
32 the Districts. The Rural Water Association has a
33 sub-committee that is called the Special District
34 Committee and there's about 100 members that are
35 just Districts from across the State that are involved
36 in that and hopefully some of them will have good
37 job descriptions.
38
39 Mr. Castaneda: Mr. Chairman, there's been a motion made and a
40 second on the floor. Can we have a roll call Madam
41 Clerk?

1
2 Ms. Sieglaff: Mr. Preston, how do you vote?
3
4 Mr. Preston: We have ... would you read that motion back
5 please?
6
7 Ms. Sieglaff: Okay. Mr. Castaneda has made a motion that we
8 appoint Mr. Jones to the position to work four hours
9 daily five days a week at the rate of \$500.00 per
10 week and he will fax us his Resume and we will
11 have them in our Monday night packets. So the
12 motion is that we appoint him as Interim System
13 Manager. Roll call. Teresa?
14
15 Ms. Cummings: Yes.
16
17 Mr. Kendrick: Yes.
18
19 Mr. Preston: Yes.
20
21 Mr. Castaneda: Si.
22
23 Ms. Sieglaff: Okay, that's unanimous. Okay so the motion is
24 passed.
25
26 **4. Announcement of next scheduled meeting**
27
28 Mr. Preston: Okay we get to the next item, announcement of the
29 next scheduled mee4ting will be Monday the 19th.
30 Is it 6:00 or 7:00?
31
32 Ms. Sieglaff: 6:00.
33
34 Mr. Kendrick: 6:00.
35
36 Mr. Preston: Okay. 6:00 p.m. on Monday the 19th.
37
38 **5. Adjournment**
39
40 Mr. Castaneda: Mr. Chairman I make the motion that we adjourn.
41

1 Mr. Kendrick: I second it.

2

3 Ms. Sieglaff: All in favor?

4

5 **AYE 5 NAY 0 ABSTENTIONS 0**

6

7 Ms. Sieglaff: The motion is passed and the meeting is adjourned at
8 4:00 p.m.

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Minutes prepared by

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Lisa M. Sieglaff

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Clerk of the Board of Directors

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